

Agenda

Meeting name	Meeting of the Audit and Standards Committee
Date	Tuesday, 30 November 2021
Start time	6.30 pm
Venue	Parkside, Station Approach, Burton Street, Melton Mowbray, Leicestershire LE13 1GH
Other information	This meeting is open to the public

Members of the Audit and Standards Committee are invited to attend the above meeting to consider the following items of business.

Edd de Coverly
Chief Executive

Membership

Councillors	T. Bains	P. Chandler
	M. Glancy	A. Hewson
	J. Illingworth	P. Posnett MBE
	D. Pritchett	R. Smith (Vice-Chair)
	Vacancy	Vacancy

Quorum: 5 Councillors

Meeting enquiries	Democratic Services
Email	democracy@melton.gov.uk
Agenda despatched	Monday, 22 November 2021

No.	Item	Page No.
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES To confirm the minutes of the meeting held on 28 September 2021.	1 - 4
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate, in respect of items to be considered at this meeting.	5 - 6
4.	PROVISION OF EXTERNAL AUDIT SERVICES The Director for Corporate Services to submit a report setting out proposals for appointing the external auditor to the Council for the accounts for the five-year period from 2023/24.	7 - 22
5.	EXTERNAL AUDIT PLAN 2020/21 Ernst Young, the External Auditor to present the 2020/21 Audit Plan which includes an analysis of key risks, the audit strategy, reporting and timescale.	23 - 60
6.	INTERNAL AUDIT PROGRESS REPORT The Head of Internal Audit to submit a report to update Members on the progress made in delivering the 2021/22 Internal Audit Plan and key findings arising from audit assignments completed.	61 - 78
7.	INTERNAL AUDIT PLAN 2022/23 The Head of Internal Audit to submit a report providing Members with an overview of the proposed Audit Planning process for 2022/23 and consulting Members on risk areas for consideration in the development of the Audit Plan.	79 - 82
8.	REGULATION OF INVESTIGATORY POWERS ACT 2000 [RIPA] UPDATE 2020-21 The Monitoring Officer to submit a report updating to Members in relation to the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA) from April 2020 to March 2021.	83 - 88
9.	REVISED MEMBERS' CODE OF CONDUCT The Monitoring Officer to submit a report presenting Members with a revised Members' Code of Conduct for consideration prior to it being submitted to full Council on 16 December 2021 for approval.	89 - 144
10.	PROVISION OF INTERNAL AUDIT SERVICES The Director for Corporate Services to submit a report proposing a new Service Level Agreement be entered into to continue the delegation with the same Internal Audit Team.	145 - 150

11.	URGENT BUSINESS To consider any other items that the Chair considers urgent.	
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